



## **EVANSVILLE POLICE FOUNDATION HALL OF FAME AWARD**

### PURPOSE

To prescribe policies and procedures for the nomination, selection and induction of personnel into the Evansville Police Department's Hall of Fame. The EPD Hall of Fame honors and preserves the memory of past EPD associates for their exceptional leadership and service as well as their dedication to duty and contributions in supporting the mission of the Evansville Police Department. This program intends to preserve EPD's history and to give all EPD Officers a sense of heritage, honor, pride, and belonging.

### REQUIREMENTS

To be nominated for the Hall of Fame Award the nominee must:

1. Be retired from the EPD at least five (5) years prior to nomination,
2. Have never received any major disciplinary actions,
3. Have never received any criminal convictions,
4. Have exhibited excellent character and citizenship within the department and the community during and after active duty,
5. Be of good reputation fraternally, professionally, and personally among their peers and communities.

*In addition:*

6. Departmental or citizen complaints will *not* automatically preclude a nominee from the award process.
7. Nominees for this award must have maintained an outstanding level of productivity and a minimal level of absenteeism.
8. Considerations for this award are multi-faceted.
  - (a) They may include completion of tasks or assignments that went beyond the normal call of duty, service that acted to enhance public safety, encouragement of community involvement, crime prevention, and community oriented policing.
  - (b) Acts of exceptional valor will also be considered. *Acts of exceptional valor* shall mean that a police officer has, by a conspicuous act or acts, clearly distinguished him/herself by bravery, heroism or outstanding courage and has placed the safety and welfare of the community above all other considerations.

- (c) Substantial proof of the nominee's outstanding performance, actions, accomplishments, and character shall be required. The nomination package should include such items as letters from agency heads/supervisors, official reports, statements, photographs, and if available, related media reports. There must be sufficient documentation for a nominee to be considered.
9. There must also be tangible evidence that the nominee is held in high esteem by his/her peers, subordinates, and superiors. There should be nothing in their professional or personal background to reflect negatively on the Evansville Police Department.

## NOMINATIONS

1. Nominations may be made by any active police officer, retired police officer, or member of an officer's immediate family—mother, father, spouse or child.
2. Hall of Fame nominations should include individuals only; the Selection Board will not consider groups.
3. Nominations must include the following:
  - (a) The completed EPD Hall of Fame nomination form,
  - (b) A 1-2 page narrative addressing the selection criteria and how they apply to the nominee. This narrative should be executed using Microsoft Word,
  - (c) Other supplemental documentation supporting the nomination may include letters of recommendation, newspaper or other media archives, historical references.

## SELECTION

1. The Hall of Fame Committee will narrow the list of inductees to no more than six (6) and submit those names—along with the complete nominee list—to the chief for approval. The chief's recommendation will then be returned to the Hall of Fame Committee for their approval. The Evansville Police Foundation Board of Directors will vote on the finalist for the inductees.
2. The EPD Hall of Fame Committee will be comprised of no more than five (5) individuals who are currently employed by or retired from the Evansville Police Department.
3. Nominations initially considered by the committee, but not selected, will be retained and automatically reconsidered for the next two years.
4. The EPD Hall of Fame Committee reserves the right to change the rules and regulations at any time.

## INDUCTION

Each person selected for induction—or next of kin if the selectee is deceased—will be notified of the selection in writing and receive a formal invitation to attend the induction ceremony. The official announcement of the selectees will be made at the Evansville Police Foundation Policeman's Ball.



Person submitting the Nomination: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State ZIP

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please submit this completed form along with a one-to-two page narrative addressing how the selection criteria applies to the nominee. The narrative should be completed using Microsoft Word. The application may also include such items as letters from agency heads/supervisors, media reports, official reports, copies of awards received, and photographs if available. One (1) nominee will be selected each year.**

**Thank you for participating in the EPD Police Officer Hall of Fame process. We appreciate your interest in recognizing exemplary officers of the Evansville Police Department. Please phone 812-436-4030 with questions or comments.**

Sincerely,

The Evansville Police Foundation Board of Directors

**EPD Hall of Fame  
P.O. Box 3114  
Evansville, IN 47730**